



Chappell Newsletter

Chappell Elementary School
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Green Bay, WI 54303
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Web: <http://www.chappell.gbaps.org/>

Facebook: <https://www.facebook.com/ChappellElementary>

Dear Chappell Families,

Welcome back to the 2023-2024 school year! We were busy all summer with 170 students for summer school and now we will finalize cleaning the last few weeks of August. I love the fall because it brings such excitement and hope for our future. This year we will welcome an evaluation team from IB as we go through a review cycle. We look forward to sharing our community with the team. I will also be starting a Donuts and Discussion this year. This will give you a monthly opportunity to learn more about our school and ask me questions. Thank you for your continued partnership in our school!!

Kristen Worden, Principal

School Hours 8:42 AM - 3:30 PM

The first bell rings at 8:37 am at Chappell. At this time, the doors open to allow students into their classrooms. The last morning bell rings at 8:42 am. By this time all students should be in their classrooms ready to begin the day. Students who arrive after 8:42 am are considered tardy and **MUST** enter the school at door #1 (front office door) and a parent or guardian must sign them in.

****Please do not have your child arrive to school prior to 8:30 am as there is no supervision prior to that time.****



Open House Wednesday, August 30th

We are so excited for our Open House happening on Wednesday, August 30th. All students and their families are welcome to join us from 3:30 p.m. - 5:00 p.m.

- Students can drop off supplies and meet their teacher
- Families can complete, emergency cards, food service applications, etc.
- Parents/Guardians can sign up to be a part of PTO, volunteer for Book Fairs and other fundraising events
- We will assist new families in setting up their Toddler App
- Online pop-up store
- Purchase a Chappell t-shirt (limited quantities and sizes available, cash or check only)



We will be using the Toddler App again this year to create an engaged community. With Toddler, you are able to view and celebrate your child's learning moments in real-time, communicate with teachers, and receive announcements and updates from the school. New families can download the app now and complete the setup at Open House. [Click here](#) to use a QR code to download the app.

Upcoming Dates

August 30	Open House 3:30-5:00 _{pm}
September 4	Labor Day, NO School
September 5	First Day of School
September 13	Hat Day Fundraiser
September 28	Bling/Sparkle Day
October 9	Picture Day

Picture Day

Chappell Elementary

**Monday,
October 9th**

Bring your best smile!

No need to bring money. No order forms will be sent home. Your student will be given a card with their online order code. Images will be available to order online within 5 business days after picture day.



*Scan QR code with your phone or go to ambrosiusstudios.com
*Click on School Photo tab
*Enter your student's ticket code

If you have any questions, please call our studio.
(920)494-2294

Ambrosius Studios

Attendance / Absences

It is important for children to attend school everyday. Parents/guardians are asked to call the school at 920-492-2630 as soon as possible if a student is going to be absent. Failure to contact the school may result in the School Attendance Officer or designee placing a phone call to the home/work site of the parent/guardian.

If you are calling before or after school hours, you may leave a message on our voicemail system. Please tell us:

- Who is calling (name/relationship to the student)
- Student's name, grade and teacher's name
- Reason for the absence
- Length of absence (for example: will be out an hour for a doctor's appointment or will be out all day due to illness. ****A medical note must be provided to the office any time a student is absent for a doctor/dentist appointment. This will excuse the absence and reduce attendance concerns for your child.**

Traffic and Parking Guidelines at Chappell



Student safety is greatly enhanced if all adults transporting students adhere to these traffic guidelines:

1. Pull into parking spots on the street or in the church parking lot located across the street from the school. **Do Not stop in the middle of the road and let your student walk across the road. This is extremely dangerous and causes more traffic.**

2. Students must cross the street with an adult or use the crossing guards at the corner of Dousman/Fisk streets or Shawano/Fisk streets.

3. There is No Parking allowed on the school side during the day per the posted signs. The [City of Green Bay School Parking Division](#) enforces parking violations at schools and they frequently make rounds. It is preferred that you drop off and pick up on the school side of the street without parking for a prolonged period of time.

4. DO NOT PARK in the back staff parking lot. The lot is used for busses and daycare vans at the beginning and end of the day. Conflicts have occurred where passage is blocked to those vehicles and causes massive delays.

5. FRONT PARKING LOT: Parking is not allowed in the small parking lot that is located directly across from the school office. The lot is part of our neighbor's driveway and we want to be respectful to our neighbors.

By following these guidelines you will help us keep our students safe and traffic to a minimal.

Thank you!

School Hours and Supervision

The school day at Chappell starts at 8:42 am and ends at 3:30 pm. Students can start to line up at 8:30 am. The first bell rings at 8:37 am when the doors will open for students to enter the building.

Please do not have your student line up earlier than 8:30 am. Staff supervision is not available prior to 8:30 am and problems/conflicts between students tend to occur when students arrive too early to school or when they stay on school grounds after dismissal time.

Where do students line up before school starts?

4K/Kindergarten Line up at door #1 (Front office doors)

1st & 2nd Grade Line up at door #7 (Gym doors)

3rd Grade Line up at door #4 (Back doors near playground)

4th & 5th Grade Line up at door #3 (next to the playground)

Dismissal

Students will be dismissed through the same doors used for arrival, however dismissal will be staggered in the following times;

- 2nd, 3rd & 5th grades - 3:30 pm
- Kg, 1st & 4th grades - 3:33 pm

Medication at School



If your child needs to take medication at school, we need to follow these guidelines:

- A [Medication Authorization Form](#) must be completed and turned in to our school office for ALL medications. (This includes over-the-counter medications such as **cough drops, pain medication, etc.**)
- For prescription medications, A Medication Authorization form must be signed by the physician and the parent and turned in to the school office or faxed in. The medication will not be administered unless we have the completed form.
- ALL medications must be in their original container. For prescriptions, this is the pharmacy labeled container.
- An adult must deliver the medication directly to the office.

Please contact the school nurse, Kim Boyce or the office with any questions.

Dress Up Days

Sept 13-	Heavenly Hats Fundraiser. Bring \$1 and wear a hat
Sept 28-	Bling/sparkle day.
Oct 11-	Crazy hair day
Oct 18-	Chappell spirit day. Wear Chappell apparel or purple.
Oct 23-	Barbie dress up day
Nov 21-	Superhero day
Dec 1-	Jersey or sports team day
Dec 8-	Formal day. Come to school in your best attire
Dec 22-	Pajama day
Jan 11-	Tourist/beach day
Jan 26-	Comfy Day
Feb 15-	100th day of school dress up day
Mar 8-	My Many Colored Days
Mar 22-	Dress as your favorite character
Apr 19-	80s dress up day
May 3-	Kentucky Derby hat day. Make your own hat.

The YMCA Before/After School Childcare Program

will be back at Chappell for the 2023-24 school year. You can register now to secure your child's spot. (Space is limited and will fill quickly.) For more information visit www.greenbayymca.org/beforeafter-school OR [click here](#) to view the flyer.

CEP Program

In July 2023, Chappell was approved for programming that provides breakfast and lunch at **no cost** to all students attending Chappell. This program is called the Community Eligibility Provision (CEP).

Households should complete a [Free & Reduced-Price Meal Benefits application](#) to waive school fees and support educational funding for the classroom and school.

Students must choose a complete breakfast and lunch to receive meals at no cost. Those who choose a milk-only or any a la carte items will be charged. According to the U.S. Department of Agriculture federal guidelines, a complete breakfast and lunch consists of choosing at least ½ cup of fruits or vegetables with the meal. Meals without fruits or vegetables will be charged at a la carte prices.

[Letter to Households](#)

Parent Portal

One way that parents can be engaged in their child's learning is by using the [Parent Portal through Infinite Campus](#). The Parent Portal enables parents to stay informed of their student's attendance, assignments, class schedules grades and much more. It also allows parents to update most contact information in real time. **Parent Portal is the preferred method for families to update their contact information.**

Families with current students can access the Parent Portal now to submit/update important information on file for the upcoming school year such as emergency contacts, food allergies and health conditions. This helps our school prepare for the school year and have the most up-to-date information on file. You will also be able to register any new students who are not currently attending a GBAPS school. The "Annual Updates" process is open now.

If you need help setting up your Parent Portal, contact the Help Desk at 920-448-2148 or email servicedesk@gbaps.org

Universal Breakfast

Breakfast is provided at 8:37 am when students arrive to school. Childcare before the start of the school day is only available through the YMCA Before and After School Program.

Bus Information

If your student qualifies for transportation or you completed a [Parent Paid Transportation Request](#), you may view your student's bus information on the Transportation tab of the [Parent Portal](#). Please continue to monitor the times, as routes are subject to change in the beginning of the school year. For more information regarding transportation, please visit gbaps.org/transportation.



Class lists will be posted on the bulletin board next to the front office doors on Tuesday, August 29th at 9:00 am.

Field Trip T-Shirts



All grade levels will be tie-dying a white t-shirt to use during field trips. This helps students and staff members quickly recognize their group while on field trips. Please provide a new/clean white t-shirt for your student the first week of school. The shirts will remain at school until the end of the school year.

*Limited quantities and sizes of white t-shirts will be available for purchase during Open House.

Late Arrival / Late Pick Up

We understand that unforeseen circumstances occur sometimes which causes tardiness. However, we ask that you please do your best to be on time to drop off and pick up your student.

Class is disrupted and delayed when we have late arrivals in the morning and children tend to be upset or nervous when parents are late to pick up.

- ★ Students who are late to school or are picked up late in the afternoon must be signed in/out by an adult in the office.



You can easily view information about what is on our school menu for breakfast and lunch each day by using the Nutrislice mobile app or by visiting <https://gbaps.nutrislice.com/>

Donuts with the Principal



Join us on the following dates at 8:45 am for donuts with Mrs. Worden. Topics of discussion include, What is IB? and Reading With Your Child. Requested topics are also welcome.

*9/11/23	*1/8/24
*10/9/23	*2/12/24
*11/13/23	*3/11/24
*12/11/23	*4/8/24
	*5/13/24

Leaving Early?

Having students remain in school for the entire school day is very important for their academic success. Unexpected pickups are strongly discouraged unless it is an emergency, due to illness or to attend a medical/dental appointment. We ask that you please call ahead and provide the time and the reason for the dismissal.

Field Trip Chaperones

If you are interested in volunteering for upcoming field trips in which your student will attend, please complete a [Volunteer Application](#).

**It is a good idea to complete the application at the beginning of the school year.

Popcorn Fridays

We will be selling bags of popcorn every Friday except on Early Release Days.

- Each bag of popcorn cost \$0.50.
- Popcorn orders must be in by 9:00am. Teachers take orders from students at 8:42 am during attendance check.

A big THANK YOU to our returning volunteers!



Chappell Elementary School KG - 5th School Supply List 2023-2024 School Year



****All students need a backpack without wheels, a pair of gym shoes and a used t-shirt to paint.****

Kindergarten

- ◇ 4 boxes of 24 count crayons
- ◇ 2 packs of 12 black pens
- ◇ 1 pair of scissors
- ◇ 1 notebook
- ◇ 12 glue sticks
- ◇ 1 watercolor paint set
- ◇ 16 Skinny Dry Erase black markers
- ◇ 1 pair of corded headphones (no earbuds)
- ◇ 1 small blanket
- ◇ 1 box of Kleenex
- ◇ 1 box of Ziploc Bags (sandwich size) (Students w/ last name A-M)
- ◇ 1 box of Ziploc Bags (gallon size) (Students w/ last name N-Z)
- ◇ 1 pack of popsicle sticks (Students w/ last name A-M)
- ◇ 1 pack of 9oz or larger plastic cups (Students w/ last name N-Z)
- ◇ 1 glue stick (Art Class)

1st Grade

- ◇ 2 boxes of 24 count crayons
- ◇ 1 pack of black pens
- ◇ 2 boxes of washable markers
- ◇ 4 glue sticks
- ◇ 1 Composition notebook
- ◇ 2 two-pocket folders (red)
- ◇ 1 pair of scissors
- ◇ 6 thick Dry Erase black markers
- ◇ 1 plastic pencil box
- ◇ 1 pair of corded headphones (no earbuds)
- ◇ 2 large boxes of Kleenex
- ◇ 1 box of Ziploc Bags (sandwich size)
- ◇ 1 box of Ziploc Bags (gallon size)
- ◇ 1 black Sharpie medium/fine tip (Art Class)
- ◇ 1 pack of washable markers (Art Class)

2nd Grade

- ◇ 1 box of 24 count crayons
- ◇ 1 pack of 24 pencils
- ◇ 1 pack of black pens
- ◇ 8 glue sticks
- ◇ 2 wide ruled spiral notebooks
- ◇ 3 two-pocket folders (red, blue and other color)
- ◇ 1 pair of scissors
- ◇ 1 box of washable markers
- ◇ 1 highlighter
- ◇ 1 plastic pencil box
- ◇ 4 black Dry Erase markers
- ◇ 1 pack of Post-It notes
- ◇ 1 pair of corded headphones (no earbuds)
- ◇ 2 large boxes of Kleenex
- ◇ 2 boxes of Ziploc bags (gallon size)
- ◇ 1 extra large black Sharpie marker (Art class)

3rd Grade

- ◇ 1 pack of 24 pencils
- ◇ 1 pack of black pens
- ◇ 1 pack of color pencils
- ◇ 1 box of washable markers
- ◇ 1 pencil box or pencil case
- ◇ 1 yellow highlighter
- ◇ 2 Composition notebooks
- ◇ 4 glue sticks
- ◇ 1 pair of scissors
- ◇ 2 packs of 3X3 Post-It Notes
- ◇ 1 set of corded headphones (no earbuds)
- ◇ 1 box of Kleenex
- ◇ 1 fine tip Sharpie marker (Art Class)
- ◇ 1 watercolor paint set (Art Class)

4th Grade

- ◇ 1 box of washable markers
- ◇ 1 box of 12 colored pencils
- ◇ 36 pencils (not mechanical)
- ◇ 4 glue sticks
- ◇ 1 1" binder
- ◇ 3 Composition notebooks
- ◇ 2 two-pocket folders
- ◇ 1 pair of scissors
- ◇ 1 pack of pencil top erasers
- ◇ 1 plastic pencil box
- ◇ 1 pair of corded headphones (no earbuds)
- ◇ 1 large box of Kleenex
- ◇ 1 box of Ziploc bags (any size)
- ◇ 1 large glue stick (Art class)
- ◇ 1 pack of washable markers (Spanish Class)

5th Grade

- ◇ 1 box of color pencils
- ◇ 48 pencils (not mechanical)
- ◇ 6 glue sticks or 3 jumbo glue sticks
- ◇ 2 folders
- ◇ 2 packs of wide ruled loose leaf paper
- ◇ 2 notebooks (3-subject notebooks)
- ◇ 1 pair of 7" scissors
- ◇ 1 pencil case
- ◇ 2 3X3 Post-It notes
- ◇ 1 pair of headphones
- ◇ 2 large boxes of Kleenex
- ◇ 1 pack of assorted colored Sharpies



Chappell Elementary School 4K School Supply List 2023-2024



4K AM

- ◇ 1 backpack without wheels (large enough to fit a folder)
- ◇ 1 plastic folder (please label with your child's name)
- ◇ 1 change of clothes to be kept in your child's locker (pants, shirt, socks and underwear)
- ◇ 1 box of 24 Crayola crayons
- ◇ 1 pack of washable markers (Crayola brand preferred)
- ◇ 4 Elmer's glue sticks
- ◇ 1 Crayola **watercolor** paint
- ◇ 2 single containers of playdough (any color)
- ◇ 1 pack/box of baby wipes (64 count or more, please no travel size)
- ◇ 1 box of Kleenex
- ◇ 1 box of Ziploc bags (gallon size)

4K PM

- ◇ 1 backpack without wheels (large enough to fit a folder)
- ◇ 1 plastic folder (please label with your child's name)
- ◇ 1 change of clothes to be kept in your child's locker (pants, shirt, socks and underwear)
- ◇ 1 box of 24 Crayola crayons
- ◇ 1 pack of washable markers (Crayola brand preferred)
- ◇ 4 glue sticks
- ◇ 1 Crayola **watercolor** paint
- ◇ 2 single containers of playdough (any color)
- ◇ 1 pack/box of baby wipes (64 count or more, please no travel size)
- ◇ 1 box of Kleenex
- ◇ 1 box of Ziploc bags (quart size)